



རི་ནི་ལུ་དངུལ་ལས་ཀྱང་བ་སྐྱེ་སྤེ་ཚད་འཛིན།།

RENEW MICROFINANCE PVT. LTD.

TENDER NOTICE: HIRING OF VEHICLE (PUNAKHA BRANCH)

RENEW Microfinance Private Limited (RMF) invites sealed quotations from interested and eligible vehicle owners for the hiring of a vehicle for our **Punakha Branch** operations.

1. Scope of Work

The hired vehicle will be utilized for official branch operations, including:

- Field visits and monitoring.
- Staff movement and other authorized institutional purposes.
- Travel within Punakha Dzongkhag and other locations as authorized by RMF.

2. Vehicle Specifications & Condition

- **Type:** Bolero (Model 2015 and above)
- The vehicle must be in **excellent roadworthy condition**, clean, safe, and well-maintained at all times.

3. Terms and Conditions

- **Contract Duration:** The agreement shall be valid for a period of **one (1) year**, subject to renewal based on performance and requirement.
- **Engagement Model:** The vehicle will be hired on an **actual-use basis** per day. RMF does not guarantee a fixed number of days per month; engagement depends on operational needs.
- **All-Inclusive Daily Rate:** The quoted daily rate must include all costs, such as:
 - Driver costs and wages.
 - Fuel and lubricants.
 - Repairs, maintenance, and spare parts.
 - Insurance, taxes, and permits.
- **Driver Standards:** The driver must have 3 years driving experience, competent, medically fit, and maintain professional conduct at all times.
- **Risk & Liability:** The vehicle remains at the **sole risk of the owner** at all times. The owner must fully indemnify RMF against any claims arising from accidents or misconduct.



རི་ནི་ལུ་དངུལ་ལས་ཁུངས་བསྐྱེད་སྲིལ་ཚད་འཛིན།།

RENEW MICROFINANCE PVT. LTD.

4. Mandatory Documentation

Interested bidders must submit copies of the following:

1. Vehicle Registration Certificate.
2. Roadworthiness/Fitness Certificate.
3. Valid Comprehensive Insurance Policy (including Third-Party and Personal Accident Cover for the driver).
4. Valid Driving License
5. Tax Clearance Certificate.

5. Submission Details

- **Quotation Format:**

The daily hiring rate must be quoted in **Ngultrum (Nu.)**

- **Submission Deadline: 16th July 2026**

- **Submission Method:**


Sealed quotations should be addressed to the **Administrative Officer, RMF Head Office,** and submitted via email at: renewmicrofinance@renewmfpl.com

6. Contact Information

For further clarification or inquiries, please contact:

Administrative Officer

RENEW Microfinance Private Limited

 +975 17512013

 renewmicrofinance@renewmfpl.com